

Service and booking procedure guide

Camplus Santo Stefano

Academic Year 2023-2024



CAMPLUS SANTO STEFANO

Via Boccacanale di Santo Stefano, 21 - 44121 Ferrara FE
38 student hosted

Room types:
 single and double room

The Camplus Castello Residence is a property of Ultra srl managed by the Camplus Foundation which has also promoted the Notice.

Camplus Foundation, as part of its support activities, reserves for **deserving and/or lacking students** means selected by the **Regional Agency for the Right to Education (ER.GO) n. 230 beds** in the Residences Universities in the city of Bologna, Ferrara, Parma



1. DISTANCES FROM CAMPLUS



POINTS OF INTEREST	KM distance	Distance by bike	Walking distance	Distance with public transportation	Distances by car
Scientific and Technological Pole	2,0 km	7 mins	26 mins	15 mins	6 mins
Biomedical Chemical Pole	2,0 km	7 mins	25 mins	17 mins	12 mins
Conservatory of Music Girolamo Frescobaldi	0,7 km	3 mins	10 mins	7 mins	10 mins
Estense Castle	0,4 km	2 mins	5 mins	7 mins	8 mins
Ferrara station	1,5 km	7 mins	18 mins	11 mins	7 mins

2. CONTRACT TERMS

Camplus	Effective date and term of the contract	
Santo Stefano	1st September 2023	31st August 2023

3. CONTRACT TERMS

SPACES		CAMPLUS SANTO STEFANO	
	Accommodation →	• 24 student hosted in double room • 14 student hosted in single room	
	Common Space →	studio common kitchen	

SERVICES		CAMPLUS SANTO STEFANO	
	Cleaning services →	condominium cleaning	
	Utilities →	wi-fi electricity water heating air conditioning waste tax	

4. PRICES

The Residence has a different price based on the type of room chosen. The prices, inclusive of tax charges, are **per person** and include, in addition to the assignment of the bed, also the use of the spaces and residential services provided for in the specific Residence, referred to in point 3 of this annex. The prices indicated below are intended for a period of **12 months**.

€ Camplus Santo Stefano

STUDENT HOSTED

 Student hosted in **double** room

 Student hosted in **single** room

+

RESIDENTIAL SERVICES and SPACES

 Condominium cleaning

 Utilities

 Common spaces

+

€ TOTAL*

from € 310 to € 320 per month

from € 420 to € 500 per month

*Included of bed, residential services and use of common areas.

The prices indicated per bed per room type vary according to the characteristics of the room.

FOR INFORMATION:
consult the [Notice](#) and [dedicated page](#) on site www.camplus.it

ANNOUNCEMENT A.Y. 2023-2024

for the assignment of beds at the **Camplus Residences**
aimed at **University Students**

The **Camplus Foundation** operate in the field of **hospitality aimed at University Students** for the purpose of fostering their academic experience through the management of **Univesity Residences** (from now on "Residences") dedicated to them. In pursuit of this goal, Camplus Fondazione collaborate in the development of an offer of services and spaces that guarantee the best housing, study and community conditions to Italian and international Students. This Notice (from now on, the "Notice") concerns Residences listed in the table below and managed by Camplus Foundation and **funded by the European Union - "NextGenerationEU"** referred to in the National Recovery Plan and Resilience (PNRR) – Mission 4 – Component 1 – Reform 1.7 «Student accommodation and legislation reform on student accommodation».

CITIES	RESIDENCES CAMPLUS FOUNDATION	BEDS
BOLOGNA	Camplus Mazzini	164
FERRARA	Camplus Castello	29
	Camplus Darsena	270
	Camplus Oroboni	22
	Camplus Santo Stefano	38
L'AQUILA	Camplus L'Aquila	125
MILAN	Camplus Bovisa	55
	Camplus Gorla	64
	Camplus Sesto San Giovanni	152
PADUA	Camplus Padova	204
PARMA	Camplus Langhirano	47
PAVIA	Camplus Pavia	222
ROME	Camplus Prati	152
	Camplus Toscani	116
TURIN	Camplus Aldo Moro	114
	Camplus Bligny	49
	Camplus Moi	388
	Camplus Peschiera	90
	Camplus Regio Parco	160
VENICE	Camplus Venezia Santa Marta	330
VERONA	Camplus Verona	72

Now therefore, the Camplus Foundation, addressing only **University Students** (from now, "Students"), notify the following for the access to the Residences for the **Academic Year 2023-2024** (September 2023 - August 2024). In order to promote the continuity of the personal experience of each student and of the community at the residences, the Notice provides for a duration of the Assignment of 12 months, starting from 1st September 2023 to 31st August 2024; any requests for a shorter duration will be taken into consideration only on the basis of the remaining availability of bed places ascertained by the Camplus Foundation.

SUMMARY

1. Spaces and Services

2. Admission Process

- 2.1. Admission Requirement
- 2.2. Application for Admission
- 2.3. Ranking
- 2.4. Eligibility Communication and Assignment Acceptance
- 2.5. Contract

2.6. Late Application

- 3. Prices
- 4. Agreements with Institutions for the Right to Study
- 5. Veracity of Statements
- 6. Processing of Personal Data
- 7. Information and Communications



1. SPACES AND SERVICES

In the Residences there are different type of accomodations, in single or double rooms with different services meant to facilitate daily actions, to which are added shared spaces designed to promote study and socialization. To find out about the spaces and services of each individual Residence, consult the relative attachment at the following [link](#).

2. ADMISSION PROCESS

The Assignment Process is diversified among the Students already present in the reference structure (from now on, the "Reconfirmed Student") and Students accessing the reference Residence for the first time (from now on, the "New Student").

The **Reconfirmed Student** Application is admissible for the same and only Residence where you are already staying. If a student is already staying in a Camplus Residence and wishes to apply at one different Camplus Residence must submit a new Assignment Application for the structure of interest and will be considered **New Student**.

RECONFIRMED STUDENTS	1. Check your requirements of Reconfirm	2. Fill out the form of Reconfirmation and attach the documents	3. Wait Mail Eligibility in ranking	4. Confirm the Assignment	5. Sign the Contract	6. Continue your experience in Campus
DEADLINE →		By 7h July 2023		Within two days of the Eligibility email	Within three days of fthe sending of the contractual documentation	
NEW STUDENTS	1. Check your requirements of Assignment	2. Fill out the form of Assignment	3. Wait Mail Eligibility in ranking	4. Confirm the Assignment	5. Sign the Contract	6. Start your experience in Campus
DEADLINE →		By 14th July 2023		Within two days of the Eligibility emai	Within three days of fthe sending of the contractual documentation	

2.1 ADMISSION REQUIREMENT

The Notice requires that Students, at the time of Application, meet the following specified requirements:

For Riconfermed Student

Camplus Foundation, with this Notice and subject to verification of the merit requirements, already allows the student present in the Residence in the Academic Year 2022-2023 to request the bed also for the Academic Year 2023-2024, so as to promote the continuity of their housing conditions and support Students in their course of study. The Notice is addressed to Students who are enrolled in any University-level School or Institute, including institutions of higher artistic, musical and dance training with the exception of telematic universities. The students must meet the following requirements:

- have complied with the Camplus Regulations during their stay in the Residence;
- have an identification number (matriculation number) or a document certifying enrollment at the University reference Italian;
- have no criminal convictions and have no pending charges;
- not having manifested pathologies incompatible with community life.

Failure to meet even one of the aforementioned Assignment requirements will result in the candidate being disqualified from the selection.

For New Student

The Notice is addressed to Students who intend to enroll by 31st October 2023 or are enrolled in any University-level school or institute, including higher education institutions in art, music and dance e.g exclusion of telematic universities. Students must meet the following requirements:

- a) have a numerical identification code (matriculation number) or a document certifying enrollment at the University reference Italian language or self-declaration of intention to enroll at the Italian reference University by on October 31st, 2023;
- b) have no criminal convictions and have no pending charges;
- c) not having manifested pathologies incompatible with community life.

Failure to meet even one of the aforementioned Assignment requirements will result in the candidate being disqualified from the selection

2.2 APPLICATION FOR ADMISSION

For Reconfirmed Student

The Assignment Application for Reconfirmed Students must be completed **by and no later than 7th July 2023** (from now on, the "Reconfirmation Deadline"), of the appropriate *Form* sent by Camplus Management by email.

After this deadline, the student will be able to participate in this Notice only as a New Student. For the purposes of correctly submitting the Reconfirmation Application, it is specified that it is necessary to complete and submit the Reconfirmation Form and that only one Reconfirmation Form can be completed; in case the student fills out more of a Form, the last Form chronologically sent will be taken into consideration.

The following documentation must be attached to the *Form*, always no later than the Reconfirmation Deadline:

- a) for students re-enrolling in the first year, in the 2023-2024 Academic Year, a copy of the official certificate of passing the secondary school State Exam with relative mark. In case of impossibility to find the document within the deadline, it is possible to present a **diploma self-certification**;
- b) for the student who enrolls in the second year of University in the Academic Year 2023 - 2024, copy of the certificate official of the passing of the State Exam of the secondary school with relative vote. In case of impossibility to find the document within the deadline, it is possible to present a **diploma self-certification**;
- c) for the student who enrolls in a year following the second in the Academic Year 2023 - 2024, a copy of the official certificate of all the exams taken with relative dates, number of credits and grades. In case of impossibility to find the document within the deadline, it is possible to submit **arithmetic average self-certification**;
- d) for students enrolled in a university master's or doctorate or university specialization school, a copy of the degree certificate. In case of impossibility to find the document within the foreseen term, it is possible submit **self-certification of degree**.

For New Italian Student

The Assignment Application for the New Italian Student must be completed **by and no later than the 14th July 2023** (from now on, the "Deadline"), the appropriate online form on the [camplus.it](https://www.camplus.it) website at the following link **Question of New Assignment**. For the purposes of correctly submitting the New Assignment Application, it is specified that it is necessary to carry out a complete Assignment Application and that only one Assignment Application can be completed for each Residence; in the event that the student completes more than one Application for the same residence, it will be accepted consider the last Question chronologically sent.

It is also necessary to attach, always **within and no later than the Deadline**, to the email address indicated in the following article 7 and referring to the chosen Residence, the following documentation:

- a) valid identity card or passport;
- b) for students enrolling in the 2023-2024 academic year, a copy of the official certificate of passing of the State Examination of the secondary school with relative vote. In case of impossibility to find the document within the deadline, it is possible to present a **diploma self-certification**;
- c) in the event that the student has not yet taken the final exam, he must indicate the credits obtained in the date of the Application in the **credit self-certification form**;
- d) for the student who will enroll in the second year of University in the Academic Year 2023 - 2024, a copy of the official certificate of passing the secondary school State Exam with relative mark. In case of impossibility to find the document within the deadline, it is possible to present a **diploma self-certification**;

- e) for the student who in the Academic Year 2023 - 2024 will enroll in a year following the second, a copy of the official certificate of all the exams taken with relative dates, number of credits and grades. In case of impossibility to find the document within the deadline, it is possible to submit [arithmetic average self-certification](#);
- f) for students enrolled in a master's or university doctorate or university specialization school, a copy of degree certificate. In case of impossibility to find the document within the foreseen term, it is possible to present it [degree self-certification](#).

For the New International Student

The Assignment Application for the new non-Italian student (from now on, "International Student") must: take place by completing, **no later than 14th July 2023** (from now on the "Deadline"), the appropriate online form present on the [campus.it](#) website at the following link [Application for New Assignment](#). It specifies that only one can be compiled Application for Assignment. In the event that the student completes more than one Application, it will be taken into consideration the last Question chronologically sent. It is also necessary to attach, always **within and no later than the Deadline**, to the e-mail address indicated in the following article 7 and referring to the chosen Residence, the following documentation:

- a) identity card or Passport;
- b) acceptance document received from the Italian University at the time of enrolment;
- c) attestation of the Linguistic Certification. In case of impossibility to find the document within the deadline foreseen, it is possible to present [self-certification in languages](#).

2.3 RANKING

Campus foundation will draw up a ranking list for the Reconfirmed Students who will be assigned the places to sleep in priority route and a ranking list for other Assignment requests.

The criterion used for the award of places will be exclusively of merit according to the following methods:

For Reconfirmed Students

- a) if the student is enrolled in the first year or second year of a university course, the mark will be taken into account obtained with a high school diploma or equivalent expressed in cents (e.g. 100/100 corresponds to 100 points or 40/40 school credits correspond to 100 points in the event that the diploma has not yet been obtained);
- b) if the student enrolls in years subsequent to the second or in master's degree courses, the mark will be taken into account arithmetic average achieved up to the year of the university course preceding the submission of the Application, taking into account all the exams taken in the period between 1 September 2021 and 31 August 2022 prescribed by the Faculty (or other reference teaching structure) or indicated by the approved individual study plan by the competent bodies (e.g. 30/30 corresponds to 100 points);
- c) for students enrolled in a university master's or doctorate or specialization school, the mark will be taken into account degree (e.g. 110/110 corresponds to 100 points).

In the event of the same overall score, priority will be given to the candidate with the most years of stay at the Reference Campus Residence; in the event of persistent parity, priority will be given to the candidate of chronological age lower and, in the event of a further tie in scores, priority will be given to the Application with date of submission antecedent.

In the absence of communication or incompleteness of the merit data, the student will not be excluded but will not be able to achieve no merit score.

For New Italian Students

- a) if the student is enrolled in the first year or second year of a university course, the mark will be taken into account obtained with a high school diploma or equivalent expressed in cents (e.g. 100/100 corresponds to 100 points or 40/40 school credits correspond to 100 points in the event that the diploma has not yet been obtained);
- b) if the student enrolls in years subsequent to the second or in master's degree courses, the mark will be taken into account arithmetic average achieved up to the year of the university course preceding the submission of the Application, taking into account all the exams taken in the period between 1 September 2021 and 31 August 2022 prescribed by the Faculty (or other reference teaching structure) or indicated by the approved individual study plan by the competent bodies (e.g. 30/30 corresponds to 100 points);
- c) for students enrolled in a university master's or doctorate or specialization school, the mark will be taken into account degree (e.g. 110/110 corresponds to 100 points).

In the event of the same overall score, priority will be given to the younger candidate and, in case of further age equal score, priority will be given to the Application with an earlier submission date.

In the absence of communication or incompleteness of the merit data, the student will not be excluded but will not be able to achieve no merit score.

For New International Students

The attribution of scores for New International Students will be carried out in relation to the level of knowledge of the Italian language and of another language other than the mother tongue.

The score, based on the linguistic certifications, will be assigned according to the following scheme:

ITALIAN		OTHER LANGUAGE	
C2	50	C2	50
C1	40	C1	40
B2	30	B2	30
B1	20	B1	20
A2	10	A2	10

In the event of the same overall score, priority will be given to the younger candidate and, in case of further age equal score, priority will be given to the Application with an earlier submission date.

In the absence of communication or incompleteness of the merit data, the student will not be excluded but will not be able to achieve no merit score.

2.4 ELIGIBILITY COMMUNICATION AND ASSIGNMENT ACCEPTANCE

Upon completion of the ranking, the Camplus Management will communicate to each individual student by email ("Mail of Assignment") the outcome of the Application referred in the Notice, indicating the eligibility achieved for the Assignment; the Mail of Assignment will be sent exclusively to the email address indicated in the Notice documentation. The student is required to confirm his acceptance of the bed (the "Acceptance") within 2 days, under penalty of exclusion, from the date of receipt of the Assignment Mail, according to the indications in the Mail of Assignment itself.

2.5. CONTRACTS

The relationship between the Camplus Foundation and each assigned student will be governed by a specific contract (from now on, the "Agreement"); the Contract must be signed by the Student no later than 3 days from the date of sending the Contract, according to the methods indicated in the communication of sending the Contract. The Contract will allow you to take advantage of the deductions of the Italian tax system in accordance with and within the limits of regulations in force at the time.

2.6. LATE APPLICATION

At the end of the phase that provides for the allocation of beds completed with the signing of the Contract by part of the Student, if there is further availability of beds to be assigned to New Students in the Residences referred to in the Notice, the Camplus Foundation will have the right to evaluate the applications received subsequently at expiration".

In this case, in order to reduce the Assignment times and with a view to accepting the greatest number possible for Students, the assignments of available places will take place in the so-called "at the counter", prior verification of assignment requirements.

The beds will be assigned until availability is exhausted and will contribute to forming the ranking.

The Camplus Foundation will send a communication of assignment via email, along with the corresponding contract. The eligible student's acceptance of the allocated bed will occur through the signing of the contract to be returned via e-mail to Camplus Foundation within 1 day from the email's dispatch. Failure to meet this deadline will result in the forfeiture of the contractual offer received by the student from the Camplus Foundation.

3. PRICES

Each Residence has a different price based on the type of room chosen. The prices, inclusive of tax charges, are per person and include, in addition to the assignment of the bed, also the use of the spaces and residential services provided for in the specific Residence.

To find out the prices, spaces and residential services of each Residence, please refer to the detailed annexes of the single Residence:

<p>BOLOGNA</p> <ul style="list-style-type: none"> • Camplus Mazzini 	<p>FERRARA</p> <ul style="list-style-type: none"> • Camplus Castello • Camplus Darsena • Camplus Oroboni • Camplus Santo Stefano 	<p>L'AQUILA</p> <ul style="list-style-type: none"> • Camplus L'Aquila 	<p>MILANO</p> <ul style="list-style-type: none"> • Camplus Bovisa • Camplus Gorla • Camplus Sesto San Giovanni 	<p>PADUA</p> <ul style="list-style-type: none"> • Camplus Padova 	<p>PARMA</p> <ul style="list-style-type: none"> • Camplus Langhirano
<p>PAVIA</p> <ul style="list-style-type: none"> • Camplus Pavia 	<p>ROME</p> <ul style="list-style-type: none"> • Camplus Toscani • Camplus Prati 	<p>TURIN</p> <ul style="list-style-type: none"> • Camplus Aldo Moro • Camplus Moi • Camplus Peschiera • Camplus Biigny • Camplus Regio Parco 	<p>VENICE</p> <ul style="list-style-type: none"> • Camplus Venezia Santa Marta 	<p>VERONA</p> <ul style="list-style-type: none"> • Camplus Verona 	

4. AGREEMENTS WITH INSTITUTIONS FOR THE RIGHT TO STUDY

The Camplus Foundation, having among its goals the social integration and cultural education of young people university, contributes annually to supporting deserving and/or deprived students through agreements for the assignment of beds to the territorially competent **Institutions for the Right to Study**.

The agreements therefore have the purpose of assigning part of the beds on the basis of the rankings defined by the institutions for the right to study.

The agreements that Fondazione Camplus has stipulated with the institutions for the right to study are indicated in the attachments

detail of the individual Residences. In this case, the Assignment Application must be submitted through the special tenders and/or notices published on the websites of the institutions for the right to study.

5. VERACITY OF STATEMENTS

The declarant is responsible for the declarations made and forfeits the benefits obtained if the untruthfulness of the content of the same emerges. Untruthful declarations are punished pursuant to the Penal Code and the special laws on the matter (articles 75 and 76 of Presidential Decree 28 December 2000, n. 445). Camplus, in turn, with the means at its disposal, will be able to carry out random checks on the declarations produced, reserving, where necessary, the right to request supplementary documentation.

6. TREATMENT OF PERSONAL DATA IN ACCORDANCE WITH D.P.R.

Camplus Foundation processes personal data relating to Students according to the purposes and methods indicated in the privacy policy available at the following link: <https://www.camplus.it/en/informativa-privacy/>

7. INFORMATION AND COMMUNICATIONS

You can download the templates for the various self-certifications at the following link:

<https://camplus.it/en/useful-documents-residences-pnrr/>

Any requests for information relating to the Notice and the compilation or documentation of the Application form must be sent exclusively by e-mail to the following addresses:

CITIES	RESIDENCES CAMPLUS FOUNDATION	MAIL ADDRESS
BOLOGNA	Camplus Mazzini	mazzini@camplus.it
FERRARA	Camplus Castello	castello@camplus.it
	Camplus Darsena	darsena@camplus.it
	Camplus Oroboni	oroboni@camplus.it
	Camplus Santo Stefano	santostefano@camplus.it
L'AQUILA	Camplus L'Aquila	laquila@camplus.it
MILAN	Camplus Bovisa	bovisa@camplus.it
	Camplus Gorla	gorla@camplus.it
	Camplus Sesto San Giovanni	sestosangiogiovanni@camplus.it
PADUA	Camplus Padova	padova@camplus.it
PARMA	Camplus Langhirano	langhirano@camplus.it
PAVIA	Camplus Pavia	pavia@camplus.it
ROME	Camplus Prati	prati@camplus.it
	Camplus Toscani	toscani@camplus.it
TURIN	Camplus Aldo Moro	aldomoro@camplus.it
	Camplus Bligny	bligny@camplus.it
	Camplus Moi	moi@camplus.it
	Camplus Peschiera	peschiera@camplus.it
	Camplus Regio Parco	regioparco@camplus.it
VENICE	Camplus Venezia Santa Marta	venezia@camplus.it
VERONA	Camplus Verona	verona@camplus.it



Camplus is present at:

BOLOGNA

FERRARA

L'AQUILA

MILAN

PADUA

PARMA

PAVIA

ROME

TURIN

VENICE

VERONA

For more information visit the page at following [link](#).