

Notice for the academic year 2024-2025

concerning the allocation of beds for **University Students**
at the **Campus Roma Cottanello University Residence**

The **C.E.U.R. Foundation** operates in the sector of **student hospitality**, supporting students' academic careers through the management of **University Residences**. In pursuit of this objective, C.E.U.R. Foundation has developed a residential offer to create optimal living and study conditions for the community of Italian and International Students.

This Notice (the "Notice") concerns the Residence Camplus Roma Cottanello, located in via del Cottanello, 25 - 00158 - Roma (the "Residence"), managed by the Ceur Foundation and **funded by the European Union "NextGenerationEU"** as part of the National Recovery and Resilience Plan (NRRP) – Mission 4 – Component 1 – Reform 1.7 "Student Housing and Reform of Student Housing Legislation".

The residence has **36 beds** in single or double rooms in shared apartments.

On this basis, the C.E.U.R. Foundation has now issued the following notice, which is addressed exclusively to **University Students** ("Students"), concerning access to the Residence for **the Academic Year 2024-2025** (1 September 2024 - 31 August 2025).

To promote the continuity of each Student's university experience at the Residence, the Notice provides for a 12-month duration of the Allocation, starting from 1 September 2024, until 31 August 2025.





The Student is free to indicate their expected arrival date and the desired period of stay in the application, but the C.E.U.R. Foundation can only consider applications relating to a period of less than 12 months, or with an arrival date other than 1 September 2024, on the basis of the residual availability of beds.

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1. SPACES AND SERVICES

SPACES		CAMPLUS COTTANELLO	
	Accommodation	→	student hosted in single and double room in apartment

SERVICES		CAMPLUS COTTANELLO	
	Customer service	→	availability 24/7
	Cleaning services*	→	<ul style="list-style-type: none"> • bed sheets and towels at the arrival • once a week, room and bathroom cleaning service
	Utilities	→	wi-fi electricity water heatin
	Maintenance services	→	ordinary and extraordinary

*Camplus supplies: towel, blanket, pillow, sheets, winter duvet.


OPTIONAL SERVICES AT DISCOUNTED RATES <i>at the adjacent camplus pietralata</i>				
FOOD SERVICE ¹				
	Single meal	→	15 €	/
	25 meal	→	350 €	14 €/meal
	100 meal	→	1,000 €	10 €/meal
	annual plan	→	2,900 €	breakfast and dinner Mondays - Saturdays during the period of effectiveness of the contract. Sundays, holidays and the month of august not included.
COMMUNITY SPORT & WELLNESS				
	Gym	→	Use of the gym (prior authorization)	400 € ²
	Sport	→	Football and volleyball training sessions	
	Community	→	Community activities such as parties, sports and cultural trips	

¹The above prices are valid at the moment of the sign of the contract. Free meals are available from Monday to Saturday for lunch or dinner.

²The above prices are valid at the moment of the sign of the contract.

2. PRICES


The Residence has a different price based on the type of room chosen. The prices, inclusive of tax charges, are **per person** and include, in addition to the assignment of the bed, also the use of the spaces and residential services provided for in the specific Residence, referred to in point 3 of this annex. The prices indicated below are intended for a period of **12 months**.

 **Camplus Cottanello**


STUDENT HOSTED

 Student hosted in **double** room


+


 Student hosted in **single** room

RESIDENTIAL SERVICES and SPACES

 Customer service

 Cleaning services

 Utilities

 Maintenance services

€ TOTAL*

NEW STUDENTS	RECONFIRMED STUDENTS BEST PRICE
<div style="background-color: white; color: #1a3d54; padding: 5px; border-radius: 10px; font-weight: bold;">€ 650</div> per month	<div style="background-color: white; color: #1a3d54; padding: 5px; border-radius: 10px; font-weight: bold;">€ 630</div> per month
<div style="background-color: white; color: #1a3d54; padding: 5px; border-radius: 10px; font-weight: bold;">€ 850</div> per month	<div style="background-color: white; color: #1a3d54; padding: 5px; border-radius: 10px; font-weight: bold;">€ 830</div> per month

*Included of bed and residential services.

3. ALLOCATION PROCEDURE

The Allocation process is different depending on whether the Student is already occupying the Residence ("Reconfirmed Student") or is obtaining a place at the Residence for the first time ("New Student").

Applications for **Reconfirmed Students** will only be accepted for the same Residence in which the Student is already housed. If a Student is already staying at a Camplus Residence and wishes to apply for a different Camplus Residence, they must submit a new Application for the Residence of interest, and will be considered a **New Student**.

RECONFIRMED STUDENTS	1. Check your returning student criteria	2. Fill in the form for renewal of accommodation	3. Wait for the email Eligibility in the ranking	4. Confirm the Allocation	5. Sign the Contract	6. Continue your experience at Camplus
APPLICATION PERIOD →		From 15th april 2024 to 5th may 2024		Within 2 days of the eligibility email	Within the deadline indicated by the Camplus Management	

NEW STUDENTS	1. Check your Allocation criteria	2. Submit Application for Allocation	3. Wait for the email Eligibility in the ranking	4. Confirm the Allocation	5. Sign the Contract	6. Start your experience at Camplus
APPLICATION PERIOD →		From 15th april 2024 to 19th may 2024		Within 2 days of the eligibility email	Within the deadline indicated by the Camplus Management	

3.1 ALLOCATION CRITERIA

At the time of submission of the Application, Students must meet the requirements as specified below:

Reconfirmed Student

With this Notice, the C.E.U.R. Foundation allows a Student already occupying a Residence in the Academic Year 2023-2024 to apply for a bed for the Academic Year 2024-2025, in order to maintain the continuity of their living arrangements and support Students in their course of study.

The Notice is addressed to Students enrolled at any School or Institute of university level, including institutions of artistic, musical and choreographic education, with the exception of online universities. Students must meet the following requirements:

- ◆ they must have complied with the Camplus Regulations during their stay at the Residence; they must have an identification number (enrolment number) or a document certifying enrolment at the relevant Italian University;
- ◆ they must not have any criminal convictions or pending charges;
- ◆ they must not have signs of any illnesses incompatible with community life.

Failure to meet even one of these Allocation requirements will result in the candidate's exclusion from the allocation process.

New Student

The Notice is addressed to Students who intend to enrol **by 31st october, except for erasmus students**, or who are enrolled at any School or Institute of university level, including institutions of artistic, musical and choreographic education, with the exception of online universities. Students must meet the following requirements:

- ◆ they must have an identification number (enrolment number) or a document certifying enrolment at the relevant Italian University, or alternatively they must have declared during the application stage their intention to enrol at the relevant Italian University by 31st october, except for erasmus students;
- ◆ they must not have any criminal convictions or pending charges;
- ◆ they must not have signs of any illnesses incompatible with community life.

Failure to meet even one of these Allocation requirements will result in the candidate's exclusion from the allocation process.

3.2 ALLOCATION APPLICATION

Reconfirmed Student

Reconfirmed Students must complete the Allocation Application **from 15th april 2024 to 5th may 2024**, (the "Reapplication Period"), using the relevant *Form* which Camplus Management will send out by email. After 30 April, the Student can only respond to this Notice as a New Student.

To ensure that the Reapplication is processed correctly, please note that the Form must be completed in full. Only one Form per student is permitted: if a Student completes more than one Form, only the most recent Form in order of time will be accepted.

The *Form* must be completed no later than the end of the Reapplication Period, with the following details:

- ◆ a Student who is re-enrolling in the first year, for the Academic Year 2024-2025 must indicate their **diploma grade**;
- ◆ a Student who is enrolling for the Academic Year 2024 - 2025 in a year other than the first year, must indicate the **arithmetical average grade for the examinations taken** up until the date of submission of the application. For the purposes of the average, only fully completed exams will be taken into account;
- ◆ Students enrolled in a master's or postgraduate degree or a university specialisation course must indicate their **first degree grade**.

Please note that all the information indicated on this Form is to be considered a self-declaration and therefore the person declaring the information is responsible for all declarations made. Any benefits obtained will be forfeited, if the information declared is subsequently found to be false or untrue. Untruthful statements are punishable under the Italian Penal Code and relevant laws (Articles 75 and 76 of Presidential Decree No. 445 of 28 December 2000).

New Italian Student

The Application for a New Italian Student must be made by completing, **from 15th april 2024 to 19th may 2024** (the "Application Period"), the relevant online form on the website camplus.it, via the following link [New Allocation Application](#).

To ensure that the New Allocation Application is submitted correctly, please note that a complete Form must be submitted. Only one Application per Residence is permitted. If a Student completes more than one Application for the same Residence, only the most recent Application in order of time will be accepted.

The Form must be completed, **no later than the end of the Application Period**, with the following details:

- ◆ A Student who is enrolling in the Academic Year 2024-2025 and has not yet obtained a high school diploma, must indicate the **total value of the school credits obtained in high school years 3 and 4**;
if the student has already taken the leavers' exam and obtained a grade, they must indicate the **grade**;
- ◆ a Student who in the Academic Year 2024 - 2025 will be enrolling or intends to enrol in a year of a university course other than the first year, must indicate the **arithmetical average of the examinations taken** up until the date of submission of the application. For the purposes of the average, only fully completed exams will be taken into account;
- ◆ Students enrolled in a master's or postgraduate degree or a university specialisation course must indicate their **degree grade**.

New International Student

The Allocation Application for the new non-Italian student ("International Student") must be made by completing, **from 15th april 2024 to 19th may 2024** (the "Application Period"), the relevant online form on the website camplus.it, via the following link [New Allocation Application](#). Please note that only one Allocation Application can be completed. If the Student completes more than one Application, the most recent Application in order of time will be taken into account.

The online form must also indicate, no later than the end of the Application Period, the level of Italian Language Certification and/or a foreign language other than the mother tongue.

3.3 RANKING

C.E.U.R. Foundation will draw up a ranking for Reconfirmed Students, to whom beds will be allocated on a priority basis, and a ranking for the other Allocation applications.

Places are awarded on the basis of the merit criteria listed below. Precedence will be given to Students wishing to remain at the Residence for an entire academic year.

Reconfirmed Students

- ◆ if the Student is enrolled in the first year of the university course, the **grade obtained in their high school diploma or equivalent in hundredths, will be taken into** account (e.g. 100/100 corresponds to 100 points or 25/25 school credits correspond to 100 points if you have not yet obtained your diploma);
- ◆ for Students enrolling in course years after the first year, or on master's degree programmes, the **arithmetical average grade** indicated at the time of completion of the application will be taken into account. The student must indicate, in the application for a place, the arithmetical average of the examinations taken up until the date of submission of the application;
- ◆ Students enrolled on a master's or postgraduate degree course or a university specialisation course will have their **first degree grade** taken into account (e.g. 110/110 corresponds to 100 points), as indicated when submitting the application for a place.

In the event of a tie (same score), priority will be given to the candidate with the longest stay at the Camplus Residence; if the scores are still identical, priority will be given to the younger candidate and if there is still no difference in score, precedence will be given to the Application submitted earlier.

If any of the merit details are missing, the Student will not be excluded but will not be able to obtain any merit score.

New Italian Students

- ◆ if the Student enrolls in years after the first year, or on master's degree programmes, the **arithmetical average grade** obtained up to the date of submission of the Application will be taken into account, based on all the exams completed by the date indicated;
- ◆ Students enrolled on a master's or postgraduate degree course or a university specialisation course will have their **first degree grade** taken into account (e.g. 110/110 corresponds to 100 points);
- ◆ if the Student is enrolled in the first year of the university course, the **grade obtained in their high school diploma or the third and fourth year school credits in hundredths, will be taken into** account (e.g. 100/100 corresponds to 100 points, 25/25 school credits correspond to 100 points if you have not yet obtained your diploma).

In the event of a tie (same score), priority will be given to the younger candidate. If the scores are still identical, precedence will be given to the Application submitted earlier.

If any of the merit details are missing, the Student will not be excluded but will not be able to obtain any merit score.

New International Students

Scores for New International Students will be awarded on the basis of their knowledge of the Italian language and/or knowledge of a language other than their native tongue.

The score, based on the language certifications, will be assigned according to the following scheme:

ITALIAN		OTHER LANGUAGES	
C2	50	C2	50
C1	40	C1	40
B2	30	B2	30
B1	20	B1	20
A2	10	A2	10

In the event of a tie (same score), priority will be given to the younger candidate. If the scores are still identical, precedence will be given to the Application submitted earlier.

If any of the merit details are missing, the Student will not be excluded but will not be able to obtain any merit score.

3.4 NOTIFICATION OF ELIGIBILITY AND ACCEPTANCE OF ALLOCATION

Once the ranking has been drawn up, Camplus Management will send each Student an email ("Allocation Email") advising them of the result of their Application, with details of their eligibility status. The Allocation Email will only be sent to the email address given on the application form.

The Student is required to confirm their acceptance of the bed ("Acceptance") within 2 days, under penalty of exclusion, from the date of receipt of the Allocation Email, according to the instructions given in that email.

3.5. CONTRACT

The relationship between C.E.U.R. Foundation and the Student will be governed by a specific contract (the "Contract"); the Contract must be signed by the Student within the time and in the manner indicated by Camplus Management in the notice, under penalty of exclusion.

The Contract may allow for tax allowances under the Italian tax rules, in accordance with the terms and conditions stipulated by law.

3.6. LATE APPLICATIONS

At the end of the Allocation Period, completed with the signing of the Contract by the Student, if any places remain available for allocation to New Students at the Residence listed in the Notice, C.E.U.R. Foundation may consider any applications received after the end of the application period. In this case, in order to reduce Allocation times and with a view to welcoming as many Students as possible, the available places will be allocated on a first-come first-served basis, after the Allocation criteria have been checked.

Beds will be allocated until availability is exhausted and will be included in the ranking. C.E.U.R. Foundation will send the student a notice of allocation, by email.

The eligible Student is required to accept the allocated place within 1 day after the email is sent, under penalty of exclusion. If accepted within the terms indicated, Camplus Management will send the Student the Contract for signature, according to the stated terms and conditions, under penalty of exclusion.

4. AGREEMENTS WITH RIGHT-TO-STUDY ORGANISATIONS

The C.E.U.R. Foundation, having among its purposes the social integration and cultural education of young university students and therefore makes an annual contribution to the support of deserving and/or underprivileged Students, through agreements for the allocation of beds to the local **right-to-study organisations**.

The purpose of these agreements is to allocate beds on the basis of the rankings drawn up by the right-to-study organisations.

The agreements in place between the C.E.U.R. Foundation and the right-to-study organisations are indicated in detail in the attachments relating to each Residence. In this case, the Application for Allocation must be submitted through the appropriate calls and/or notices published on the websites of the right-to-study organisations.

5. TRUTHFULNESS OF STUDENT DECLARATIONS

The person declaring the information is responsible for all declarations made. Any benefits obtained will be forfeited if the information declared is found to be false or untrue. Untruthful statements are punishable under the Italian Penal Code and relevant laws (Articles 75 and 76 of Presidential Decree No. 445 of 28 December 2000). Camplus, using the means at its disposal, may carry out random checks on Student declarations, and may request additional documentation, where necessary.

6. PROCESSING OF PERSONAL DATA PURSUANT TO PRESIDENTIAL DECREE

C.E.U.R. Foundation processes the Students' personal data according to the purposes and methods indicated in the privacy policy, available at the following link: <https://www.camplus.it/informativa-privacy/>

7. INFORMATION AND COMMUNICATIONS

Any requests for information about the Notice and/or the compilation of forms and the documents required for the Application must only be sent by email, to the email addresses: cottanello@camplus.it