

GENERAL PRINCIPLES

The student who has been accepted to or whose agreement has been renewed by Camplus acquires, for the entire period of the housing assignment defined by the Agreement, the right to use the room assigned to him/her, the right to use the common areas and all the residential and educational services offered, as set forth as set in the Agreement in Attachment B of the Agreement.

1. In order to maintain a high-quality standard of all spaces and services, it is essential that each Student collaborate with the Management and the Camplus staff, as well as with the student community, by behaving responsibly, and by keeping mutual respect, honest, courtesy, and civil coexistence in mind.
2. The quality of all spaces and services is not only ensured by the Camplus staff but rather is also fruit of the responsibility of the students to behave properly and in a collaborative manner.

ART. 1 (BEHAVIOURAL RULES)

1. At Camplus each individual's behavior, in his/her relationship with the other students, with the Camplus staff, and with the other guests, must respect the basic norms of tolerance, respect, and collaboration, necessary for everyone to have a positive collective experience.
2. Within such general provisions, each student shall:
 - a) Keep his/her room closed, when not in.
 - b) Report any contagious diseases contracted during the assignment period promptly. In such cases, the management will take appropriate measures in accordance with the competent authorities.
 - c) Use only the designated spaces to hang notices, posters, etc. subject to prior consent of the Management.
 - d) Make proper use of the tools, furniture, spaces, and educational and/or recreational facilities (with the prior consent of the management) provided by Camplus, in compliance with the rules specified by Camplus management for their use.
 - e) Keep his/her assigned room as well as the common areas tidy and clean.
 - f) Periodically check that the equipment, furniture, plumbing, electrical systems, etc. work properly, and promptly inform the Camplus staff if anything breaks or does not work.
 - g) Allow the assigned staff to carry out scheduled cleaning and regular and extraordinary maintenance tasks (particularly by keeping the room and bathroom clear and tidy on the weekly cleaning day designated for it).
 - h) Make appropriate use of the telephones, vending machines, gym equipment, computer stations, etc. available at Camplus.
3. The student shall not:
 - a) To introduce any electrical equipment into Camplus College without the consent of the management. The introduction of any dangerous, non-compliant, and non-CE marked electrical equipment is strictly prohibited.
 - b) It is not allowed to smoke cigarettes, e-cigarettes, or heated tobacco devices in the rooms and common areas of Camplus.
 - c) Bring inflammable materials, furnishings which are not fire-resistant (e.g., rugs, curtains, blankets, and explosives).
 - d) Harmful substances, narcotics, or psychotropic drugs for non-therapeutic use to Camplus or keep them in his/her room.

- e) Keep animals of any breed or species at Camplus.
- f) Move, change, or adapt any of the room's furnishings, take furniture out of the room, bring furniture from the common areas into the room, dismantle, modify, etc. any furniture.
- g) Bring in any electronic appliances (TVs, computers, stereos, power strips, etc.), furniture, or furnishings without authorization; bring in electronic equipment that modifies the Internet network (routers), with the exception of printers and scanners.
- h) Attach stickers or hang posters that damage the walls, doors, or furnishings, as well as hang signs or notices anywhere except for the areas specifically designated for this use.
- i) Use the common areas for parking cars, motorbikes, or any other means of transportation.

- j) Tamper with the safety switches, smoke detectors, or any other Camplus equipment meant to prevent fires or ensure people's safety.
- k) Leave leftover food or beverages in the kitchen, in the common areas, or in the refrigerators.
- l) Throw rubbish or waste anywhere except in the designated containers. If city regulations regarding recycling are not complied with, any fines will be charged to the Student responsible.
- m) Put anything on the windowsills.
- n) Leave lights on or water running when leaving the room.
- o) Hang personal washing anywhere except in the designated areas.
- p) Bother other Camplus guests and staff. In particular, singing and any other noise that disturbs the peace, or makes it difficult to rest and study are prohibited.
- q) Make or arrange for any repairs without authorization.
- r) Bring in anyone who is not assigned housing at Camplus, with the exception of the cases provided in art. 8 below.
- s) Wander about Camplus in a drunken state or without appropriate clothing.
- t) Act in any way that does not comply with the principles of civil coexistence or that is offensive to his/her own or any other person's dignity.
- u) The introduction of any type of weapon is prohibited.
- v) It is not possible to refuse the cleaning of the accommodation by the staff appointed by Camplus more than 2 times over a period of 12 months.

Failure to comply with the regulations provided by this article will result in the disciplinary actions provided by art. 10 below. Moreover, charges will be pressed against the student if s/he commits any criminal acts.

ART. 2 (HOUSING ASSIGNMENT)

1. The assigned housing is reserved exclusively for the beneficiary Student, who cannot give it up to anyone else, for any reason whatsoever, even temporarily.

ART. 3 (ACCEPTANCE OF THE ASSIGNED HOUSING)

1. In order to receive the keys and the building access badge, the Student who receives a housing assignment shall present:

- a) A personal identification document (identity card, passport, or valid residence card);
- b) Receipt that the first instalment has been paid, as indicated in the Agreement.

2. Furthermore, the Student must fix an appointment to sign the housing assignment document in the presence of a Camplus staff member. This document contains information about the state of the assigned room and its furnishings both at the moment the Student receives the keys and when s/he returns them at the end of his/her housing assignment.

3. If the housing assignment document is not signed by the Student, it is assumed that the assigned room is in perfect condition when the Student receives the keys.
4. The Student has 3 days after signing the housing assignment document to communicate any malfunctions or damages that prevent him/her from using the assigned room or apartment that were not visible at the moment the document was signed. If the Student fails to communicate any malfunctions or damage by this date, it is assumed that the assigned room is in perfect condition.
5. The Student will be held responsible for any difference in the state of the room as compared with what is written in the housing assignment document, with the exception of wear and tear due to normal use of the assigned room and its furnishings. The Student will be held responsible for compensation for any damages or missing items.
5. The Student will receive the keys/building access badge to his/her room or apartment the same moment as s/he signs the housing assignment document. Making copies of the keys or giving them to third parties, even temporarily, is expressly forbidden.
7. In the event of theft, robbery, or loss of keys, the student shall file a report with the appropriate authority and provide a copy to the Camplus management. In the case of theft, robbery, or loss of the access badge, the student shall promptly inform the Camplus management. The costs associated with duplicating and/or replacing keys or the access badge are the responsibility of the student.
8. Students who intend to leave any personal belongings at Camplus over the summer must arrange with the Camplus Management to store them in designated areas. In Camplus locations where this service is not available, students may not leave their personal belongings during closing periods (summer and holidays).

ART. 4 (SECURITY DEPOSIT)

1. The security deposit constitutes a guarantee of payment for any damages to the building or furnishings, for work above and beyond ordinary maintenance work, and for fines due to disciplinary actions.
2. The refund of the security deposit is subject to the absence of any outstanding debts to Camplus and the signing of the return protocol. The refund of the security deposit will be made within 90 days from the contract expiration date, following the joint preparation of the check-out report.
3. If the security deposit, even during the assignment period, proves to be insufficient to cover the damage caused by the assigned student, they, jointly with the Parent/Guardian, will be required to replenish the amount within 15 days from receiving the corresponding notification. This obligation shall also apply where the security deposit is used to cover damage ascertained prior to check-out.
4. Failure to pay the security deposit or failure to pay the difference owed by the date indicated above will result the termination of the Agreement and suspension of the Student from Camplus. The Student will also be responsible for compensating for any damages.

ART. 5 (MEANS OF INSTALMENT PAYMENTS)

1. Instalments must be paid within the dates and in the manner agreed upon in the Agreement.
2. Failure to timely pay even a single instalment will result in the application of a penalty of € 50 for each week of delay, in addition to the disciplinary actions provided to art. 10 of these Regulations.

ART. 6 (MEANS OF PAYMENT FOR RESIDENTIAL SERVICES CHARGED TO THE HOUSING ASSIGNEES)

1. The use of services not included in the room and board costs (laundry, photocopies, extra meals not included in the Agreement, etc.) must be paid in the manner and within the terms provided for each individual service by the Camplus Management.
2. If the Student fails or delays to pay for such services, s/he will be subject to the disciplinary actions provided by art. 10 of these Regulations.
3. At the end of the housing assignment, the payment for any extra services which have not been paid for will be taken out of the security deposit.

ART. 7 (DAMAGES AND MISSING ITEMS)

1. The Student is constituted custodian of the Room assigned to him/her from the moment of the delivery of the access badge to the Residence Hall. The Student is therefore required to use the Room as well as all common facilities of the Residence with diligence and in accordance with the directions of the Management.
2. Every Student is responsible for any damages to and items missing from his/her room and/or apartment, as well as the Camplus common areas.
3. If it is not possible to ascertain individual responsibility, all Students assigned to a particular room and/or apartment will be jointly responsible for any damage to or items missing from their assigned room. Similarly, each Student will be responsible, jointly with all other Camplus Students, for any damages to or items missing from the Camplus common areas.
4. Camplus declines all responsibility in case of theft, loss, or damages to any personal belongings left unattended, even temporarily.
5. The Guest, jointly and severally with the guarantor, undertakes to pay punctually all amounts provided for under the contract in accordance with the foregoing provisions. In the event of late payment, a penalty of €5 (five euros) shall accrue for each week of delay.

ART. 8 (VISITS)

1. Camplus students may receive visits from external to Camplus (family, friends, etc.), as long as such visits do not bother other Camplus guests.
2. All visitors must give the staff at the reception desk an identity document, which will be kept until the end of their visit.
3. During nighttime hours, starting from 11:00 PM, external individuals are not allowed to enter or remain in Camplus.
4. Violation of the present article will result in the visitor's immediate removal and temporary ban from visiting Camplus, as well as application of the daily residence fare applicable at the moment of the violation. If the visitor refuses to pay the daily residence fare, this amount will be deducted from the Student assignee's security deposit. Violation of these rules will also subject the Student assignee to the disciplinary actions provided by art. 10.

ART. 9 (THE MANAGEMENT'S ACCESS TO STUDENTS' ROOMS)

1. The Camplus Management is in possession of the keys to the rooms/apartments.

2. The Camplus Management, as well as the staff, have the right to access any room for the following reasons: to carry out the services included in the agreement, to check the cleanliness of the room, to check if the present Regulations have been violated, and for technical inspections.
3. If the Management has good reason to believe that the present Regulations are being violated at Camplus, as well as in case of a dangerous or emergency situation, the Management may access the room/apartment and accompanied by law enforcement if necessary.

ARTICLE 10 (DISCIPLINARY ACTIONS)

1. Any behavior in violation of the present Regulations or any other communicated rules and regulations whose aim is to guarantee the civil coexistence between all guests, as well as the reasonable use of and security of Camplus and its buildings, will result in the following disciplinary actions against the perpetrators:
 - a) Warning
 - b) Fine
 - c) Temporary suspension
 - d) Revocation of the housing assignment

ARTICLE 11 (WARNING)

1. A warning consists of a justified and written warning to the Student assignee.
2. The Camplus Management, upon verification of the facts and the perpetrators, will send a written notification to the Student by email, establishing a time frame for rebuttal as explained in paragraph 3 of the present article.
3. Within 5 days of receiving the notification, the Student may send the Camplus Management his/her written rebuttal regarding the alleged violation and attach any relevant documentation.
4. At the end of the period granted for rebuttal, or if no rebuttal is made, the Camplus Management may:
 - a) Accept the rebuttal and dismiss the disciplinary action.
 - b) Motivate the reason for rejecting the rebuttal and uphold the warning.
5. The third warning the student receives will result in losing his/her housing assignment.

ARTICLE 12 (FINE)

1. The Camplus Management may accompany a warning with a monetary fine ranging from €25 to €200, to be paid within 10 days of receiving the warning.
2. The amount of the fine is determined by the Camplus Management and is based on the seriousness of the offence.
3. Failure to pay the aforementioned fine within the established time frame will be configured as a second warning and will allow the Management, in its sole discretion, to proceed pursuant to the following articles.

ARTICLE 13 (TEMPORARY SUSPENSION)

The Camplus Management may, at its incontestable discretion and in the interest of both internal and external guests, temporarily ban the Student assignee from accessing Camplus if his/her actions violate the present Regulations.

Temporary removal is imposed in serious cases and in the event of receiving the second warning referred to in the previous Article 11 during the academic year of the student's stay at Camplus from 1 to 10 days.

ARTICLE 14 (REVOCATION OF THE HOUSING ASSIGNMENT)

Benefits (housing assignment, reduction of room and board costs, residential and educational services) will be immediately revoked from the Student assignee in the following cases:

- a) If the Student is found to have obtained the benefit based on untrue statements.
- b) If the Student gives up his /her bed, or any another bed which is available at the moment, even temporarily and free of charge.
- c) If the Student fails to pay an instalment or if the payment is made more than 30 days after the terms specified in the Agreement.
- d) In the event that the student engages in undisclosed incidents that undermine the safety of Camplus.
- e) Upon the Student's third warning, as set forth in art. 11, during the academic year of the Student's stay at Camplus.

ART. 15 (RECONFIRMATION REQUIREMENTS)

1. The possibility for the Student to renew his/her agreement will be decided at the incontestable discretion of the Camplus Management every academic year, through an individual interview.

2. In order to renew his/her agreement, the Student must have obtained the following prerequisites during the previous academic year:

- a) A weighted grade point average equal to or higher than that possessed by the students enrolled at Camplus 's reference university.
- b) At least 50% of the total yearly university credits of the student's particular course of study.
- c) Participation in at least 70 hours of development for the first 3 years of university and 25 hours of development during the following years (in other words from the 4th year on for single-cycle university degrees, and from the 1st year for master's degrees). For mobile students, the necessary participation is 25 hours. The number of hours of development that must be obtained is proportional to the length of the Agreement.
- d) Respect of the present Regulations.
- e) Respect of the Educational Agreement (Attachment C of the Agreement).

ART. 16 (RULES ON CHECK-OUT)

1. Check-out condition

The room and apartment at the time of release must be:

- free from any personal belongings.
- All furnishings must be vacated and cleaned and in a good state of maintenance.

- Free from photos, posters, posters, in the event that alterations to the original conditions of walls, doors, appliances or other have been caused, the guest must restore or pay the costs incurred by Camplus for the consequent interventions.
- The refrigerator must be ice-free and clean.
- All food must be removed and pantries must be cleaned.
- Personal and common closets and closets must be vacated and cleaned.
- Personal bicycles must be removed before the date of issue.
- Any furnishings owned by the tenant must be removed before the date of issue.
- If any damage to the accommodation or its contents attributable to the Guest is identified prior to check-out, the Management shall assess the amount of the damage and request payment from the Guest. If it becomes necessary to use all or part of the security deposit for this purpose, the Guest shall restore the security deposit in full to its original amount within 15 (fifteen) days of receipt of the relevant written request from the Management.

2. Check-Out Time

- In order to allow our staff to prepare the room for the next guests, it must be vacated, after checking out, no later than 10.00 am.
- The guest must agree with the reception, at least 3 days before the release, the day and time of check-out.

3. Check-Out Procedure

At the same time as the cross-examination to check the conditions of the accommodation, the guest must return the room keys and settle any charges on the bill.

4. Request for Late Check-Out

If you wish to check out after the time specified in 2.a), please inform the reception on time. In case of availability, an additional fee will be charged according to the additional period of stay requested.

5. Charges for Property Left Behind

The guest who does not deliver the room free of people and things will be charged the following costs (except for greater damage) to be paid at the reception:

- For the Presence of Personal Items
- Clothing, accessories, and personal effects: starting from € 30.00.
- Food (from the fridge and not): starting from € 50.00.

For the Presence of Large Volume Objects:

- Extra luggage or bulky items: from €30.00
- The Guest will be informed by email or telephone about the objects found.
- Should the Guest leave the accommodation without completing the joint check-out procedure, the Management will inspect the condition of the accommodation and draw up a check-out report, which shall be deemed final and non-negotiable.