camplus

INFORMATION AND CONSENT PURSUANT TO ARTICLE 13

EU Regulation no. 679/2016 concerning the protection of natural persons with regard to the processing of personal data.

First name _____ *Surname* _____

EU Regulation no. 679/2016 (GDPR) contains rules for the protection of persons with regard to the processing of personal data. The Italian Copyright Law 633/1941 includes regulations on the use of images.
In compliance with this law, the Data Controller processes personal data according to the principles of propriety, lawfulness and transparency and the protection of your privacy and your rights.

THE DATA CONTROLLER OF THE PERSONAL DATA IS:

CAMPLUS INTERNATIONAL S.R.L.
Registered office: Piazza della Resistenza 9, Bologna
VAT number 03501871200

OUR PRIVACY POLICY IN DETAIL

1. WHAT IS THE LIFE CYCLE OF PERSONAL DATA?
Personal data subject to processing, purposes and conditions for lawfulness of processing

The life cycle of personal data describes when the Data Controller begins processing personal data, what the purposes and methods of processing are and the retention period.

Which personal data do we process?	Why do we process them (purpose and legal basis)?	What if we cannot process your data?	How long do we process data?
CONTRACT ■ **Personal information** ■ **Contact information** ■ **Tax information**	Processing is necessary to carry out **the obligations arising from the contract** and the services you requested and to fulfil your specific requirements. The data may also be processed to fulfil **legal obligations**.	Any refusal to respond when collecting the information or any refusal of consent to process the data renders it impossible for the data controller to fulfil the envisaged legal obligations, or to correctly manage the necessary administrative and accounting requirements.	The data will be processed for the duration of the contractual relationship. The processing can continue afterwards: ■ 10 years: personal data necessary for proof and documentation for tax and accounting purposes will be retained for ten years. ■ Until the conclusion of any debt collection procedures or judgements.
NEWSLETTER ■ **Personal information** ■ **Contact information**	The processing is based on the **consent** of the data subject. The data subject can subscribe to the newsletter service to be updated on the activities of the data controller; The data subject can **consent** to receive commercial offers and advertisements from the Data Controller or from commercial partners and for market surveys.	The provision of data is optional but failure to provide them prevents subscription to the newsletter. Failure to consent to receiving commercial offers or profiling does not prevent subscription to the newsletter, but the user will not receive all the proposals prepared by the Data Controller.	Subscription to the newsletter service is provided for an unlimited period, up to withdrawal of consent by the data subject or the termination of the service.

VIDEO SURVEILLANCE **Image**	The video surveillance system has the sole purpose of ensuring the security of guests and the protection of company assets. The processing is based on the **legitimate interest** of the data controller.	The provision of personal data (images) is mandatory for those who access the building.	The image of the data subject as filmed and recorded is automatically deleted after 24 hours.

2. WHAT METHODS ARE USED FOR PROCESSING PERSONAL DATA?

The processing of your data will be done by computer and on paper, in compliance with all technical and organisational measures established by the Data Controller to ensure the security and confidentiality of information.

The processing of images through photos, videos or any multimedia work is done free of charge.

3. WHO PROCESSES PERSONAL DATA?

- Your data are processed by specifically trained **internal parties authorised to perform such processing**, who in any case will be bound by professional secrecy and maximum confidentiality.
- Personal data are also processed by professionals and companies that carry out some operations on behalf of the Data Controller as **data processors**, all bound by a confidentiality restriction and required to comply with appropriate security measures. These operations concern the assistance and maintenance of the IT infrastructure, communication networks and services offered.

4. WHO WILL BE ALLOWED TO SEE PERSONAL DATA?

- Personal data may be **disclosed** to the police or other public entities or authorities if required by law.
- Personal data will not be **disseminated**. The images of the data subject acquired with valid consent will be disseminated.

5. WHAT ARE MY PRIVACY RIGHTS AND WHO CAN I CONTACT TO EXERCISE THEM?

With regard to the aforementioned processing, the data subject can exercise all the rights referred to in articles 12-22 of European Regulation no. 679/2016.

The data subject has the right to ask the data controller:

Access to his/her personal data	The data subject can obtain confirmation that the processing of personal data concerning him/her is in progress, obtaining more information on the processing and a copy of his/her personal data.
The correction of personal data	The data subject cannot request correction due to the particular nature of the personal data processed (images).
	The data subject may request the correction of personal data to ensure their correctness.
The deletion of personal data	The data subject can obtain the deletion of personal data in the cases referred to in Art. 17 of GDPR.
The restriction of processing of the personal data concerning him/her	The data subject may request that the processing be limited by objecting to the deletion as data may be necessary for him/her to exercise or defend a right through legal action.

Objecting to the processing of personal data	The data subject cannot oppose the processing of personal data as the processing is based on the legitimate interest of the data controller.
With reference to personal data processed using automated methods, the right to data portability.	The data subject has the right to receive the personal data processed using automated methods on the basis of the consent given (excluding personal data processed for contractual fulfilment) in a commonly used structured format.
	The data subject does not have the right to receive the images in a commonly used structured format given their particular nature that technically prevents this operation.

The data subject has the right to lodge a complaint with the data protection authority.
For more information on the right to lodge a complaint, please visit: **https://goo.gl/GLbTN9**

The data subject can ask for more information or exercise his/her rights by contacting the Data Controller: email *privacy@camplus.it* I tel. +39 051.5487474

◆ CONSENT TO THE PROCESSING OF DATA OF PARTICULAR CATEGORIES PURSUANT TO ART. 9 GDPR (E.G. HEALTH DATA)

Sensitive data (e.g. health data) are provided on the initiative of the data subject and processed only with his/her consent to respond to specific needs for the time strictly necessary for the service to be performed.
The provision of data is optional, but failure to provide them without your consent prevents us from helping you to meet certain requests.

Do you consent to the processing of sensitive data for the purposes and methods described? YES NO

◆ SUBSCRIPTION TO OUR NEWSLETTER AND EMAIL MARKETING

I consent to the newsletter subscription to stay informed about the activities of the Data Controller. YES NO

I consent to receiving commercial offers, invitations to events and information on services and products by email, text messages, multimedia messages. YES NO

◆ WITCHBOARD AND RECEPTION SERVICES

I consent to the disclosure of personal data to third parties to perform the function of receiving messages and telephone calls intended for me. YES NO

I declare that I have fully read this privacy policy:

Place _____ ***Date*** ___/___/___ ***Signature*** _____